April 2001

HELEN WILSON PERSONAL FEEDBACK REPORT

INTRODUCTION USING YOUR REPORT

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USING YOUR REPORT

Your feedback report is based on the questionnaires completed by you and your colleagues. Ratings were elicited on separate statements that together contribute to a group of competency areas. The questionnaire items were individual behaviours and the competencies are headings under which groups of behaviours are clustered. Each statement was rated on a numerical scale and these ratings reflect how you were perceived to demonstrate each of the behaviours by your colleagues (and yourself).

Remember as you look at your report that all of the ratings are based upon perceptions, which tend to be more subjective than objective. Try to interpret the ratings of your colleagues within the context of your work, and the way you may appear to others. Don't try and work out who has said what - this is difficult and misleading.

You will find the following sections in the report. A brief outline is given below, followed by a more detailed description of each of the outputs on the next pages.

COMPETENCY PROFILE CHARTS

This consists of bar charts summarising your ratings, broken down by competency. The charts summarise your ratings according to respondent type (self, colleague, and so forth). For respondent groups the ratings are averaged across that group. Note that any ratings for `Not Applicable' are simply excluded from the averaging process.

GAP ANALYSIS

This set of tables allows you to compare your own ratings with those of other respondents. The report shows for each statement the difference between your self rating and each of the respondent groups' rating. A positive gap means that others have rated the statement higher than your self rating. A negative gap indicates that others have rated the statement lower than your self rating. The table displays rank orders of your greatest *blind spots* (biggest negative gaps) and your greatest *unrecognised strengths* (biggest positive gaps).

RESPONSE RANGE

This will tell you what ratings you got from each of your respondents, but without naming them. The distribution of ratings is given only in terms of respondent type.

SCATTERCHART

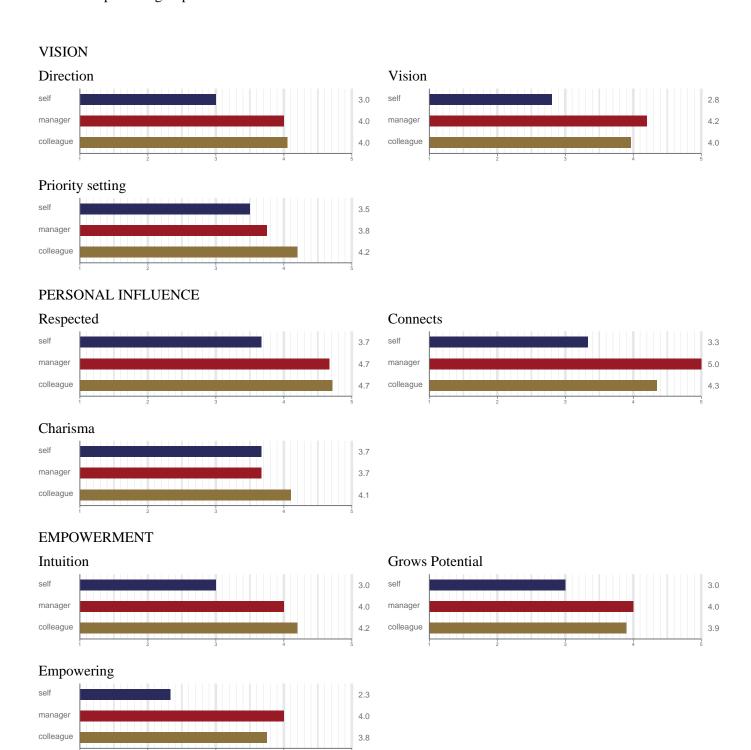
Showing the correlations between your own ratings for each competency and the ratings from all others.

COMPETENCY PROFILE

COMPETENCY PROFILE CHART

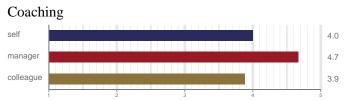
These bar charts present your 360 degree feedback for each of the competencies. Each one of the competencies is described by several statements and collectively these statements form the items of the questionnaire.

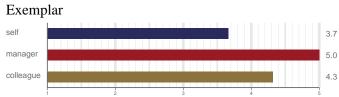
The ratings for each statement were collated and then assembled under their competency headings and then averaged. These averages are presented here as bar charts - you can use these charts to compare the impression people have of you for each competency. Averages are presented for each respondent group.



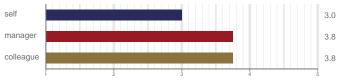
COMPETENCY PROFILE_

TEAM LEADERSHIP



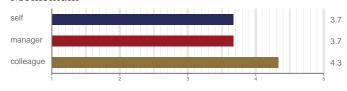


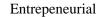


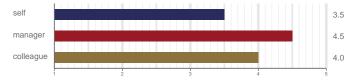




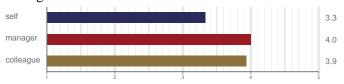
Momentum





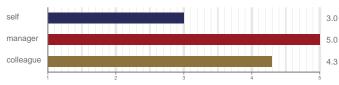


Change

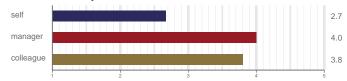


EXCELLENCE

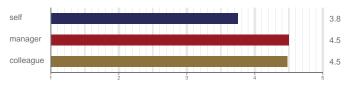
Values



Accountability

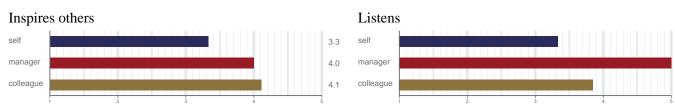


Excellence

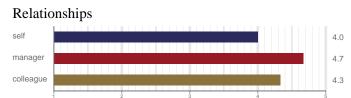


COMPETENCY PROFILE

COMMUNICATOR



3.9



GAP ANALYSIS_

GAP ANALYSIS REPORT

The *self* column, shown in green, shows how you rated yourself. The other columns show the difference between others' scores and your own score. Only those behaviours where there is a significant difference between your own and others' ratings are shown.

| elf | | | |
|-----|--|---|---|
| CII | manager | colleague | all |
| .0 | 3.0 | 2.7 | 2.9 |
| 2.0 | 3.0 | 2.3 | 2.7 |
| 2.0 | 3.0 | 1.9 | 2.4 |
| 2.0 | 2.0 | 2.4 | 2.2 |
| 2.0 | 2.0 | 2.0 | 2.0 |
| 2.0 | 2.0 | 1.9 | 1.9 |
| 2.0 | 2.0 | 1.6 | 1.8 |
| 2.0 | 2.0 | 1.5 | 1.8 |
| 1.0 | 1.0 | 0.4 | 0.7 |
| 1.0 | 1.0 | 0.3 | 0.6 |
| 1.0 | 1.0 | 0.1 | 0.6 |
| 3.0 | 0.0 | 1.0 | 0.5 |
| 1.0 | 1.0 | -0.2 | 0.4 |
| 1.0 | 1.0 | -0.3 | 0.4 |
| 1.0 | 0.0 | 0.6 | 0.3 |
| 1.0 | -1.0 | 0.0 | -0.5 |
| | 2.0 2.0 2.0 2.0 2.0 2.0 2.0 2.0 2.0 3.0 3.0 3.0 | 2.0 3.0 3.0 3.0 2.0 2.0 2.0 2.0 2.0 2.0 2.0 2.0 2.0 2.0 3.0 1.0 3.0 1.0 3.0 0.0 3.0 1.0 3.0 1.0 3.0 0.0 4.0 0.0 5.0 0.0 | 3.0 3.0 3.0 1.9 2.0 2.4 3.0 2.0 2.0 2.0 3.0 2.0 3.0 2.0 3.0 1.6 3.0 1.5 3.0 1.0 4.0 1.0 5.0 1.0 |

RESPONSE RANGE

This is simply a table showing how people have used the rating scale for each of the questionnaire statements.

You can use this information to identify where you may be coming across differently to different colleagues or groups of colleagues.

For example, an average rating of 2, say, in one of the bar charts could have been awarded because everybody agreed to rate you as a 2. But it may be that one person has rated you as a 5, and 3 others have given you a 1. The average is the same, but that average can hide the polarisation of perceptions. It may be useful for you to consider why it is that different people have different opinions of your behaviour.

In the following table, an S shows where you rated yourself, an M shows where your manager rated you, and a C shows where a colleague rated you.

| Behaviour | 1 | 2 | 3 | 4 | 5 |
|---|---|---|-------|--------------|-------|
| DIRECTION | | | | | |
| Provides a clear sense of direction | | | S | MCC CCC C | С |
| Aligns Team direction with Compass's strategy | | | S | MCC CCC C | С |
| Ensures Team can support business goals within their job | | | SCC | MCC C | С |
| VISION | | | | | |
| Keeps up-to-date with the potential for possible business changes | | | S | CC CC | MCC |
| Inspires people to commit to achieving the Compass vision | | S | С | MCC CC | С |
| Has a clear vision (sees further than others see) | | | SCC | MCC CC | С |
| Effectively involves the team in determining how to achieve Compass's vision | | С | SCC | MC | CC |
| Effectively articulates/communicates link between Compass's vision and individuals responsibilities | | | SC | MCC C | С |
| PRIORITY SETTING | | | | | |
| Identifies and focuses on critical business priorities | | | С | SM C | CC CC |
| Makes decisions in a timely manner | | | | SM CC CC | CC C |
| Can sense the need for change | | | SM CC | CC C | С |
| Focuses on greatest short and long term returns | | | SC | MCC CC | С |
| RESPECTED | | | | | |
| Has the respect of their peers | | | S | MCC | CCC |

RESPONSE RANGE_____

| Is viewed as a credible leader | | | | SCC C | MCC CC |
|---|---|----|------|------------|--------------|
| Has a reputation for delivering | | | | SC | MCC CCC C |
| CONNECTS | | | | | |
| Shows a high degree of personal integrity in dealing with others | | | | SCC | MCC CC |
| Consistently treats people with respect | | | S | CC CC | MCC C |
| Relates with people at all levels | | С | S | CC CC | MCC |
| CHARISMA | | | | | |
| Attracts talented people | | | SM C | CC CC | С |
| Motivates people to act | | | MC | SCC CCC | С |
| People listen when they speak | | | | SCC CCC | MCC |
| INTUITION | | | | | |
| Ability to read people and situations | | | SC | MCC CC | CC |
| Is aware of hidden issues, measures and solves them | | | S | MCC CC | CC |
| Is aware of personal impact | | | SC | MCC CC | CC |
| GROWS POTENTIAL | | | | | |
| Seeks opportunities to develop members of the team | | | CC C | SM CC | С |
| Identifies and utilises people's strengths | | | SC | MCC CC | CC |
| Inspires the best in people | | S | CC | MCC CC | С |
| EMPOWERING | | | | | |
| Creates an environment where people are passionate about the business | | CC | S | MCC CC | С |
| Empowers team members | | С | S | MCC C | CC |
| Trusts people enough to let go | S | С | С | MCC CC | С |
| COACHING | | | | | |
| Provides effective and timely coaching and feedback to team | | | CC | SCC C | MC |
| Shares knowledge and experience | | | CC | SCC | MCC C |
| Adapts coaching style to the person and the situation | | | CC | SM CC | |

RESPONSE RANGE_____

| EXEMPLAR | | | | |
|---|---|------------|--------------|----------|
| Leads by setting an example | | | SCC C | MCC C |
| Behaviour matches or exceeds that expected of others | | | SCC CCC C | MC |
| Consistency between what they say and do | | S | CC CC | MCC |
| DEVELOPER | | | | |
| Asks Team what they need to do their job better | S | CC C | MC | С |
| Treats failure as an opportunity to learn and improve | | SC | MCC CC | CC |
| Provides opportunities for others to be developed | | CC | SM CC C | С |
| Develops successors | С | SM CC C | С | С |
| MOMENTUM | | | | |
| Always finds a way to make things happen | | | SM CC C | CC CC |
| Creates momentum and success | | S | MCC CC | CC C |
| Celebrates successes | | MC | SCC CCC | С |
| ENTREPENEURIAL | | | | |
| Creates an environment that encourages innovation | | SCC C | MCC C | |
| Is willing to challenge higher management when needed | | С | SM CC C | CC |
| Is willing to take risks needed to achieve success in a changing business environment | | SCC | CC | MCC |
| Identify opportunities to create value | | С | SCC C | MCC C |
| CHANGE | | | | |
| Sees change as an opportunity, not a problem | | SC | MCC C | CC |
| Helps people overcome resistance to change | | SC | MCC CC | С |
| Provides people with appropriate communication during times of change | | CC C | SM | С |
| VALUES | | | | |
| Ensures that integrity is established and maintained | | | SCC CCC | MCC |
| | | | | |

RESPONSE RANGE_____

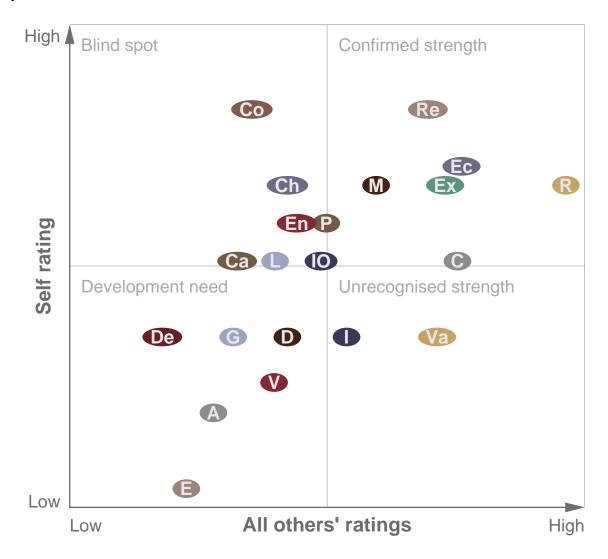
| Has a clear and understood set of personal values | | SC | CC C | MCC |
|--|--------|----------------|--|---------------------------------------|
| Confronts and deals with issues that conflict with Compass's values | | S | CC C | MCC |
| Lives their values | S | | CC CC | MCC |
| ACCOUNTABILITY | | | | |
| Creates a culture where people are accountable for the results of their work | | S | MCC CCC | |
| Effectively deals with performance problems | | SC | MCC | С |
| Effectively deals with behaviour that undermines teamwork | S | CC C | MCC C | |
| EXCELLENCE | | | | |
| Strives to improve people's performance from acceptable to Superior | | | SM CC C | С |
| Insists upon high standards of performance | | | SM CC | CCC |
| Consistently strives to maintain the Company's reputation for excellence | | | SCC CC | MCC C |
| Pursues excellence in line with Compass's values | | S | CC CC | MCC C |
| INSPIRES OTHERS | | | | |
| Provides a clear sense of direction | | | SM CC CCC | С |
| Clearly communicates the strategic direction of the Company | S | | MCC C | CC |
| Communicates clearly what is required of each team member | | CC | SM CC CC | С |
| LISTENS | | | | |
| Actively listens to others | S | CC | CC CC | MC |
| Involves people in decisions which affect their work | С | С | SCC CC | MC |
| Encourages full and open communication | | CC | SCC | MCC |
| RELATIONSHIPS | | | | |
| Develops relationships with people at all levels | С | | SM CC CCC | С |
| Is trusted by people at all levels | | | SC | MCC CCC C |
| Develops strong relationships with colleagues | | С | SCC C | MCC C |
| Insists upon high standards of performance Consistently strives to maintain the Company's reputation for excellence Pursues excellence in line with Compass's values INSPIRES OTHERS Provides a clear sense of direction Clearly communicates the strategic direction of the Company Communicates clearly what is required of each team member LISTENS Actively listens to others Involves people in decisions which affect their work Encourages full and open communication RELATIONSHIPS Develops relationships with people at all levels Is trusted by people at all levels Develops strong relationships with | S C | CC CC CC | SM CC CC CC SM CC CCC MCC CC SM CC CC SM CC CC SM CC CC SM CC CC SCC SCC SCC SCC SCC | CC CC C C C C C C C C C C C C C C C C |

SCATTER CHART_

Dina -41--

This report gives you a picture of the overall gap analysis information for each competency.

Where there is agreement between the overall ratings that you have given to yourself with the ratings used by others, then the coordinates will fall either into the top left or bottom right quadrants. These are the *confirmed strengths* and your likely *development needs*. *Blind spots* and *unrecognised strengths* fall into the remaining two quadrants. So where you see a circle, then that is the coordinate showing you where your own rating and those of your respondents have placed you.



| sion | Р | Priority setting |
|------|---|------------------|

| D | Direction | V | Vision | Р | Priority setting |
|----|-----------------|----|------------------------|----|------------------|
| R | Respected | С | Connects | Ch | Charisma |
| 1 | Intuition | G | Grows Potential | Е | Empowering |
| Co | Coaching | Ex | Exemplar | De | Developer |
| М | Momentum | En | Entrepeneurial | Ca | Change |
| Va | Values | Α | Accountability | Ec | Excellence |
| Ю | Inspires others | L | Listens | Re | Relationships |
| | | | | | |

KEY

COMMENTS

This section shows the comments your reviewers have made.

Self

What are this person's key strengths?

Can think through problems and push the team to close deals.

What are this person's key weaknesses?

Impatient, does not suffer fools

What do you believe this person should focus on for development?

Patience and how to let go.

Manager

What are this person's key strengths?

Helen is technically superior and a real team player. She also has an excellent understanding of the internal Compass processes and how to get things done here. Helen can also quickly move into overdrive and get deals done. She has consistently demonstrated the ability to set stretch goals for herself and exceed these goals.

What are this person's key weaknesses?

no comment

What do you believe this person should focus on for development?

She should continue to develop her management and leadership skills. The next significant goal is to develop others to be as good, if not better, than she is. Helen is a superior director. The next step is to develop other superior directors.

Colleague

What are this person's key strengths?

Helen is highly intelligent and learns very fast. She effectively uses her knowledge and experience to create business opportunities and anticipate key hurdles that will have to be overcome.

What are this person's key weaknesses?

Helen tries to control all aspects of a situation and process, tends to keep to much to herself - both in terms of knowledge and responsibility.

What do you believe this person should focus on for development?

On delegating responsibility. She has a tendency to delegate tasks and not responsibility, and needs to develop that skill.

Colleague

What are this person's key strengths?

Excellent knowledge of the market, and products. Good knowledge of the "rules of the game" at the market. Persistence.

What are this person's key weaknesses?

Needs to be a bit more out-going. Build a bit more "team spirit".

What do you believe this person should focus on for development?

Tough question, Helen is one of the best team leaders I worked for in the last two years in Compass. I would want her to communicate a little bit more with the team (not that she does not do it now).

COMMENTS

Colleague

What are this person's key strengths?

Understands Compass's business procedures and how to make money within these parameters. Works well with persons of the same level - doesn't always communicate to associates and analysts well in other business groups/units

What are this person's key weaknesses?

Communicating in an open and timely manner to all levels of the business group so they know and understand what is happening on a deal at a specific time

What do you believe this person should focus on for development?

HW does a great job leading the process and getting the desired results - she must learn to delegate more and allow others to do more of the work. As the business gets bigger she will not be able to drag along the rest of her team; she will require them to excel so she can leverage her skill sets further.

Colleague

What are this person's key strengths?

Focus and organization; ability to get things done; creates pleasant working atmosphere

What are this person's key weaknesses?

Self-effacing; does not always communicate effectively

What do you believe this person should focus on for development?

Projecting herself a bit more

Colleague

What are this person's key strengths?

Helen is a very bright, articulate, and personable individual.

What are this person's key weaknesses?

None.

What do you believe this person should focus on for development?

Nothing that i can think of.

Colleague

What are this person's key strengths?

Helen has the ability to quickly grasp concepts and issues that arise on transactions. She takes a creative approach to resolving problems and issues. She is also very good at delivering transactions.

What are this person's key weaknesses?

Although, I wouldn't characterise it as a weakness, Helen could improve in the area of project management. She could do a better job of communicating developments on transactions to the commercial support personnel involved and do a better job of leveraging off of these individuals.

What do you believe this person should focus on for development?

Developing a successor and building a stronger team to enable Helen to use her commercial skills to develop new products and structures which could add a fair amount of value to the business unit.

COMMENTS

Colleague

What are this person's key strengths?

Delivers consistently, makes a deal happen, leader and team player

What are this person's key weaknesses?

Doesn't delegate enough, happy to transact but appears less comfortable managing.

What do you believe this person should focus on for development?

Leadership and management